

# Performance Scrutiny Committee - People - Monthly Forward Work Programme 2018/19

Tuesday, 9 October 2018		
Topic	Role / Information required	Invitees
<p><b>2017 -2018 Year End All Wales Data Performance Analysis</b></p>	<p><b>Performance Monitoring - holding the executive to account for the Council's performance.</b></p> <p>The purpose of these reports is to give the Scrutiny Committees an overall picture of the Councils performance and provide a context to the Committees consideration of the more service specific reports on its work programme.</p> <p>The Committee will also receive more detail on the service area performance for <b>Adult and Community Services, Children and Young People Services</b> and the <b>Education Service</b>, including detail on the red and amber measures and finance dashboard.</p> <p><b><i>Information upon Education &amp; Pupil Performance and School Attendance to be included.</i></b></p> <p>The Committee will be receiving this update prior to Cabinet considering the report and any comments or recommendations from the Committee will be provided to the Cabinet when they consider this report.</p>	<p><b>For Adult and Community Services:</b></p> <ul style="list-style-type: none"> <li>• Head of Adult and Community Services;</li> <li>• Cabinet Member for Social Services.</li> </ul> <p><b>For Children and Young People Services:</b></p> <ul style="list-style-type: none"> <li>• Head of Children and Young People;</li> <li>• Cabinet Member for Social Services.</li> </ul> <p><b>For Education Service</b></p> <ul style="list-style-type: none"> <li>• Chief Education Officer;</li> <li>• Cabinet Member for Education and Skills</li> </ul>
<p><b>Recommendations Monitoring upon the Implementation of the 2018 -2019 Cabinet Budget Proposals</b></p>	<p><b>Recommendations Monitoring - to monitor the implementation of the Cabinet Decisions and how the concerns raised by the Committee are being addressed:</b></p> <p>Evaluating the impact of the Cabinet Decision upon the budget for 2018-19 on services, performance, service users, partnerships and staffing levels and the risk and mitigations in place to address the concerns raised by the Committee in January 2018.</p>	<p><b>For Adult and Community Services:</b></p> <ul style="list-style-type: none"> <li>• Head of Adult and Community Services;</li> <li>• Cabinet Member for Social Services.</li> </ul> <p><b>For Children and Young People Services:</b></p> <ul style="list-style-type: none"> <li>• Head of Children and Young People;</li> <li>• Cabinet Member for Social Services.</li> </ul> <p><b>For Education Service</b></p> <ul style="list-style-type: none"> <li>• Deputy Chief Education Officer;</li> <li>• Cabinet Member for Education and Skills</li> </ul>

# Performance Scrutiny Committee - People - Monthly Forward Work Programme 2018/19

Tuesday, 20 November 2018		
Topic	Role / Information required	Invitees
<p><b>Education Service Plan</b></p>	<p><b>Performance Monitoring - holding the executive to account for the Council's performance.</b></p> <p>The Service Plan will provide the Committee with a full picture of Service Areas performance and finances for a specific period of time.</p> <p><b>Monitoring of performance, focusing on:</b></p> <ul style="list-style-type: none"> <li>• Achievement of outcomes and actions within service plans;</li> <li>• Scrutinising progress in improvements to areas of poor performance;</li> <li>• Assessing the extent to which performance objectives are contributing to the overall objectives and priorities of the Council, including Wellbeing Objectives and Improvement Plan Objectives.</li> <li>• Assessing the extent to which performance is in keeping with the performance management strategy;</li> </ul> <p>The Committee will receive an overview of the performance of the service area including a list of the all of the service plan measures and an indicator of whether the targets have been achieved (Red, Amber and Green status). This will also include a summary of the common measures, which include complaints answered in timeframes, staff sickness rates, and the use of agency staff and overtime. For any red and amber measure, the Committee will also receive more detailed information on these measures.</p> <p><b>Monitoring of budget, focusing on:</b></p> <ul style="list-style-type: none"> <li>• Scrutinising variances in budget;</li> <li>• Assessing the extent to which performance is being achieved within budget;</li> <li>• Reviewing the outcomes and the delivery of agreed savings plans;</li> </ul>	<p><b>For Education Service</b></p> <ul style="list-style-type: none"> <li>• Chief Education Officer;</li> <li>• Cabinet Member for Education and Skills,</li> <li>• Strategic Director - People</li> </ul>

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Information Reports		
Topic	Information	Timescale / Deadline
Adult & Community Service Plan	To provide the Committee with background information in considering the performance of the service area	<b>Autumn 2018</b>  This years' Service Plans (2018-19) will be adopted by the Cabinet Members in the Autumn and circulated to Members of the Committee as Information Reports. The Committee will monitor performance at the Mid Year and Year End points as scheduled in the Annual Forward Work Programme.
Children and Young People Service Plan		
Education Service Plan		
Care Close to Home Strategy	Information report to also be sent to Members of Overview & Scrutiny Management Committee	<b>October /November</b>
Extra Care Service Inspection Report	To be included with Performance report	<b>As occurs</b>
Quality of Care	Information report for background information	<b>January</b>
CIW Inspection Report	To be included with Performance report	<b>As occurs</b>
Education & Pupil Performance	To be emailed to Members as Information Reports and data to be included in the next available Performance report.	<b>As available</b>
School Attendance		
Special Educational Needs & Performance		
Exclusions Monitoring		
Key Stage 4/5 Pupil Performance Data		
National Categorisation of Schools		

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Committee Briefings			
Briefing Topic	Service Area	Date	Reason for Inclusion
Review of Schools in Red / Special Measures	Education	17 <sup>th</sup> July 2018	As a result of the Committee requesting a <i>Review of Schools in Red / Special Measures</i> .
Out of County Placements	Education and Children Services	4 <sup>th</sup> September 2018	Included at the request of James Harris Strategic Director – People
Special Educational Needs and Performance	Education	18 <sup>th</sup> September 2018	As a result of the Committee asking for an insight into the <i>PRU and SEBD School</i> .
Performance Management	People and Business Change	October 2018	To support the Committee in executing their performance management role
Budget Analysis	Finance	October 2018	To support the Committee in executing their performance management role
Additional Learning Needs Framework	Education	13 <sup>th</sup> November 2018	As a result of the Committee asking for an insight into the <i>PRU and SEBD School</i> .
S33 Pooled budget (w/ PSC – Partnerships)	Adults and Community Services	11 <sup>th</sup> December 2018	As a result of the Committee asking for an insight into the <i>Gwent Frailty Scheme</i> .